



California Fire Technology Directors' Association
ZOOM Meeting Minutes
Feb 2nd 2021, 1300-1532 hours

Attendance:

Mike Alder	Crafton Hills College	Caryn Petty	State Fire Training
Matt Jewett	Oxnard College	Ray Mosack	Mt. San Antonio College
Darren Hall	Miramar College	Gail Warner	Imperial Valley College
Greg Greenlee	Monterey Peninsula College	Jason Hemler	Sierra College
Walt Holloway	College of the Desert	Brian Preciado	Solano Community College
Fred Ramsey	Santa Ana College	Fred Ramsey	Santa Ana College
Peter Cacossa	Fresno City College	Kris Hubbard	Consumes College
Ken Sebastiani	Santa Rosa Junior College	Devin Robson	Butte College
Brendon O'Leary	City College of San Francisco	Rick Genovese	Mt. SAC
Ron Cripe	Modesto College	Guy Hall	Mission College
David Whitham	Allan Hancock College	Jeff Baumunk	El Camino College
Scott Jaeggi	Rio Hondo College	Brian Preciado	Solano College
Lorraine Hutchinson	Southwestern College	Andy Grzywa	Rio Hondo
Rick Groff	Crafton Hills College	Hope Gottlieb	Jones and Bartlett
Randy Collins	CFTDA Secretary	Charles Truvillion	Bakersfield College
Leonard Champion	Allan Hancock College	Ryan Harold	Crafton Hills College

- I. CALL TO ORDER:** The meeting was called to order at 1305 hours by CFTDA President Cacossa who spoke briefly to the agenda and some of the difficulties we are having with the website.
- II. WELCOME / INTRODUCTIONS:** Were skipped
- III. AGENDA REVIEW AND APPROVAL:** Pete asked if there was a motion to approve the agenda.

Motion: *To accept the agenda as presented by Andy Grzywa, second by Kris Hubbard.*

Action: *All members voted unanimously.*

- IV. APPROVAL OF THE OCTOBER 30, 2020 ZOOM MEETING MINUTES:** Randy indicated because no minutes had been taken (only the Zoom recording), there was no minutes to approve.
- V. FINANCIAL REPORT:** Treasurer Scott Jaeggi reported the following financials as of February 4:

Beginning Balance:	\$17,852.15
Deposits (membership dues):	\$280.00
<u>Withdrawals</u>	<u>\$0.00</u>
Ending Balance:	\$18,132.15

He thanked group for submitting their dues and indicated he deposits the checks quickly and shared a copy of the dues notice and the list of those who had paid including those using ZELL which he added has worked well for the group. Gail Warner asked if folks are notified once they pay their dues. He said they are not and encouraged

those interested in joining the group to email him first. Randy reminded the group that the By-Laws adopted at our last meeting included a provision requested by the membership to include April 1 as the date dues are considered delinquent.

VI. CORRESPONDENCE: Pete reported that he had received no correspondence nor sent any out.

VII. STANDING REPORTS

- A. State Fire Training Report: Caryn Petty reported the following items of interest to share:
1. Reminding the group not to email exam request but use ACADIS as it is more secure.
 2. The historic recognition for Instructor will allow your staff to teach in the academy only.
 3. CAL-JAC is interested in expanding their FCTC test offerings, particularly in SO CAL and if interested in hosting one to contact *Deborah Jackson-Lee at: 916-508-5053*
 4. Behavior Health/Cancer Awareness (BHCA) FSTEP is up and running and they are looking for those interested in becoming instructors as they did not get as many applications as they hoped.
 5. SFT is updating their Procedures Manual and are looking for participation from this group. They have a Zoom scheduled February 12. To attend, go to:
<https://osfm.fire.ca.gov/media/fxjlclsf/t19meetingnotice.pdf>
 6. They now are using the term Distance Ed instead of electronic delivery.
- In response to Lorraine's (Southwestern) question, Caryn clarified an instructor has to have taken the BHCA course to teach. Ken (Santa Rosa) shared they hosted an FCTC test and had so much interest, they will be hosting two next year. Walt Holloway clarified the instructor requirements for BHCA are for the FSTEP class only. Darren asked if academy BHCA instructor can attend. Yes.
- B. STEAC Report: Gail Warner reported STEAC met January 8 and covered the following topics:
1. 4 ARTP's & 1 ALA were accredited and 2 ARTP's let their accreditations expire.
 2. A new co-requisite was adopted for Fire Investigator
 3. She also spoke briefly to the Skills Coach Ratio report presented. Ken added that Skills Coaches cannot sign off Task Books, only instructors. However, Skills Coaches can get *their* Task Books signed off. Darren asked if Skills Coaches can be used for the Driver Operator series. Caryn indicated a Skills Coach cannot be used to supervise a student driving. Darren added they have had course requests to be kicked back on DO courses due to the student/instructor ratios. Caryn indicated to put a note in the request that you are designing the class differently (I.E. we will only have two instructors outside and this is how we will be delivering it to meet the ratios.....). Ken asked if there is a list of what Skills Coaches can do. Caryn indicated sets & reps (I.E. rolling hose).
- The next STEAC meeting is April 9.
- D. Steering Committee Report: Darren Hall reported they have not met since our last meeting. Jeff Seaton was running the committee but his position has been eliminated due to budget cuts.
- F. Public Safety Advisory Committee Report: Guy Hall reported there has also been no meeting since our last one. Pete added we were awarded a mini-grant to update the catalogue project (see Goals under New Business and they are looking for a Project Director. Since the project is to also capture the CEMSEA membership, Scott will solicit participation from their group and will bring it up at tomorrows CEMESA meeting and get back to him.

VIII. PRESENTATIONS: Pete Cacossa shared Jeff Seaton from Fire Nuggets was unable to attend.

IX. OLD BUSINESS

- A. 2021 Board Member Election Pete Cacossa shared the following E-Board candidates had been elected: Pete Cacossa President, Jeff Baumunk VP, Scott Jaeggi Treasurer and Randy Collins as Secretary.
- B. 2021 General Membership Meeting Dates: Pete Cacossa reminded the group of the 2021 meeting dates established at our October 30 ZOOM including: May 6 & Sept 9 (both ZOOMs at 1PM) and hopefully Nov 18 to be in person at the Fire Training Symposium in Fresno with more info to come. Pete indicated he has been in contact with Fresno Fire and at this time they are planning to hold the conference in person.

Scott Jaeggi shared the CEMSEA group will meet the day following the CFTDA meeting to include: Feb 5, Sept 10 (both at 1 PM) and Nov 19 TBD.

X. NEW BUSINESS

- A. Pandemic Survey Results: Randy reported the document had been prepared for three reasons. The first was to follow-up on the COVID survey we conducted in April when we queried the membership on the protocols each had adopted to reopen their programs and now that the first full semester of the pandemic was finished, find how effective they were. The second was to create a document for those programs that were still closed to share with their administrations to help make a case to reopen. The last was to provide evidence to our stakeholders (including SFT) that face-to-face instruction in an ARTP setting could be performed safely provided if basic protocols were followed.

Of the 40 ARTPs, 28 participated indicating a 70% completion rate which he expressed some disappointment. In general, the results demonstrated conclusively that if certain measures were followed (temperature screening, masks, SD seating, small groups for lab activities, regular hand & hard surface sanitizing), transmissions were eliminated 100%. Darren shared now that things have opened and travel is allowed, they experienced another positive case. Brian shared his institution requires students who exhibit symptoms to quarantined for 10 days even if they test negative (per OSHA Guidelines). A discussion followed on how academies handle the time missed when a student is quarantined. It was recommended to use the SFT rule that they can miss no more than 10% of instruction and use a withdraw, not a failing grade. Gail shared with the group that Matt had won the Bellweather award on being able to open in the pandemic and encouraged the members to watch the video on it (link: <https://www.youtube.com/watch?v=ZBsQXtga0ns>). Charles (Bakersfield) shared their student tested positive on the first day and they had them work at home. Lorraine spoke to the COVID clinic last weekend resulting in over 400 students and instructors being vaccinated. Jeff at El Camino shared they are using their Nursing Students to deliver vaccinations 6 days a week and have partnered with the City of Torrance to expand the program. They have also obtained waivers for their EMT students to perform their clinic time with the EMT instructor to oversee their activities. Jason (Sierra) shared that per the State, EMT students are now allowed to perform their clinical time and spoke briefly to the particulars. Link to the survey can be found at: <https://www.cftda.com/news/cftda-pandemic-survey-report/>

- B. 2021-22 CFTDA Goals: Pete shared at the last E-Board meeting, several goals for the organization had been discussed which included the following:
1. Updating the CFTDA Catalog (first done in 2017) to be in an electronic format and include the CEMSEA group. To be eligible for reimbursement, his needs to occur before June 30.
 2. Re-visit pursuing a permanent funding source for SFT (mothballed when the Pandemic began).
 3. Creating a Corporate Membership category.

XI. ROUNDTABLE

Andy Gryzwa (Rio Hondo) reported they have stopped requiring COVID tests for each academy student after they discovered a student has been vaccinated and subsequently when tested was positive.

Dave Whitman (Allan Hancock) reported they have had 4 isolated cases (2 employees, 1 EMS and 1 non-fire student) that have not spread. Leonard Champion is their new Coordinator and was excited to be working with Cal Fire to develop a bridge training course that they will recognize and allow students to get hired. They are also getting ready to break ground on a Draeger Phase 5 and will be starting a Wildland Degree.

Guy Hall (Mission) indicated their EMT's are face to face with everything else on-line.

Gail Warner (Imperial Valley) gaveudos to Lorraine and Leonard for their new facilities and shared they just opened a vaccination site but have only been shipped limited numbers of vaccines.

Rick Genovese (MT SAC): No report.

Brendon O'Leary (CCSF) shared their academy is up and running at John Adams school while their tower is being built. They also have a ISA with SFFD to help deliver training.

Greg Greenlee (Monterey) shared he is doing double duty as Academy Coordinator and Program Director and their public safety courses are the only ones being offered face-to-face. They thought they had a COVID case but it was only fatigue. Their BPA did have a case and was shut down for 14 days. They are also getting ready to break ground on a new training facility.

Kris Hubbard (Consumes) indicated they are promoting their fall academy (they do not offer one in the spring), focusing on their intern program and developing curriculum. They are also working on developing a contract ed course for their FFI testing.

Lorraine Hutchinson (South Western) is delivering on-line with some hybrids and EMS courses face-to-face. The construction for their new facility is on schedule which she shared a video. They also recently received a donated fire engine from Rancho Santa Fe.

Tracy Rickman (CSLA) shared they have 92 students enrolled in their program. He has also been in discussion with CS San Marcos to help promote their Wildland Bachelor's degree.

Brian Presiado (Solano) reported their academy started in January with 30 students and they have partnered with Winters Fire Dept to use their facility. He will be apply for grants to obtain a FLAG trailer and Car Fire Prop. He expressed concerns that due to the time they will miss if they report any symptoms, students may not be forthcoming on reporting feeling ill.

Ray (MT SAC) reported they have not had any COVID issues and are recruiting for F/T Fire Facility and Public Safety Director

Ken Sebastiani (Santa Rosa) shared all Public Safety is face-to-face and the rest on-line. They have had two COVID issues. One was an instructor who was tested on his Incident Management team. However, because of tracing, he posed no threat and they did not close. They had one student who was exposed but not confirmed and later dropped. They are in their third academy during COVID. He is also looking for help with one-time SFT requests and a survey to attract more instructors and hopes to conduct a survey to get qualified staff. Due to fluctuating lumber costs, he is having difficulty estimating student fees and is looking for guidance. Matt added a note of caution that one ARTP got into a lot of trouble on this (a long discussion on student fees followed with some advocating a legislative fix). He ended by speaking to their efforts to promote diversity.

Fred Ramsey (Santa Ana) reported they have the same COVID issues and have been delivering some classes outside. Of the 46 students they graduated in December, they had no cases and their administration is targeting to open campus by the fall. He asked if a survey is performed, it include staffing levels as they are lean and he is trying to get some new positions. Matt indicated that data will be captured in the catalogue project they are working on.

Mike Alder (Crafton Hills) just started their 104th academy and have not had any cases. Their school is planning on staying shut through next Spring. Rick will also be retiring which will create some big shoes to fill. He also thanked Gail Warner for her guidance on Title 5's enrollment regulations she shared at our October meeting. They hope to break ground on a new training center in June.

Charles Truvillion (Bakersfield) shared he is their new Program Director taking Tommy Tunson's place. Their FFI academy is up and running with their FESHE courses online. They are also a designated vaccine site for Kern County.

Matt Jewett (Oxnard) reported they are entering phase three of the app bay and drill ground project. They also have 3 MOU (one with Pt. Hueneme for Lifeguard class, CAL FIRE for staffing and apparatus and a Hand Crew Academy). They are starting their Company Officer Degree and am deciding whether to go face-to-face or hybrid.

Jason Hemler (Sierra) shared they have 2 academies going with all COVID protocols in effect. All their FESHE courses are on-line and CFSTES courses face-to-face. They are hiring F/T faculty with the application period closing Tuesday. They just put their four story Draeger tower in service which was funded through a Strong Work Force grant.

Jeff Baumunk (El Camino) shared they break ground in April for their new facility and are the only program in their College operating face-to face. They will be starting a new degree in Emergency Management in the fall.

Pete Cacossa (Fresno) shared their plans for their new training facility go to DSA this month. Their graduates also have a great hiring rate thanks in large part to their internship program. They are also conducting an Investigation Academy with CCAI and have kicked off their Company Officer degree.

Darren Hall (Miramar) began by thanking Gail for all the work she did during her time at Miramar and is spending a lot of time training his new Dean (they are looking for a new one). He added their SFT accreditation was conditional which has worked to their advantage to get those things from their administrations they have had difficulty obtaining in the past.

Hope Gottlieb (Jones & Bartlett) thanked the group for allowing her to participate. Over the last year she has spent a lot of time talking instructors through their Navigate and other online products.

XII. ADJOURNMENT: Pete adjourned the meeting at 15:32 hours

Respectfully Submitted by:
Randy Collins, CFTDA Secretary
February 9, 2021