**Office of the State Fire Marshal**

**State Fire Training**

**CFTDA MEETING**

 **DATE:** November 17, 2022

 **TIME:** 0900

 **LOCATION:** Cosumnes River College, Host

**Meeting Agenda - *draft***

* **Caryn Petty, State Fire Training**
	+ (916) 662-0611
	+ Caryn.Petty@fire.ca.gov
* **SFT UPDATES**
	+ **Staffing/Promotions**
		- Brandon Erickson, Staff Services Manager I (Exam and Accreditation)
		- Frank Vue, Instructor Registrar
		- Derek Lueth, Records Management System Analyst
		- Dustin Franks, Evaluator Applications
		- Selena Garcia-Villicana, Exam Scheduling
	+ **Blueprint 2023**
		- Focus Group #1 met August 2022
			* Strategic Plan for SFT in the coming years
			* BP2020: [Blueprint 2020](https://84bcf5b8-1340-45ee-8bb6-22c4b47d590e.filesusr.com/ugd/c93979_3c0b7b91e18d41859529667a28f3f707.pdf)
		- Focus Group #2 to meet in early 2023
* **CURRICULUM AND CERTIFICATION UPDATES**
	+ **Fire and Emergency Services Instructor**
		- The Instructor (2012 edition) series curriculum has recently been updated and correlated with NFPA 1041: Standard for Fire and Emergency Services Instructor Professional Qualifications, 2019 Edition. With this 2019 edition update, SFT has revised the certification title from "Instructor" to “Fire and Emergency Services Instructor” to align with the NFPA standard.
		- The Instructor (2012 edition) series course plans were discontinued on **June 30, 2022**. Registered Instructors teaching courses on or after July 1, 2022, shall use the 2019 course plans.
		- Task Books Candidates who initiate their Fire and Emergency Services Instructor 1, 2, or 3 Certification Task Book on or after July 1, 2022, shall use the 2019 certification task book. Candidates working on a 2013 Instructor 1 or Instructor 3 certification task book(s) are required to complete all Task Book Updates prior to applying for certification. There are no updates to the 2013 Instructor II certification task book.
			* [Instructor 1 Task Book Update](https://osfm.fire.ca.gov/media/nprbkizl/instructor-1-task-book-update-2021-01.pdf)
			* [Instructor 3 Task Book Update](https://osfm.fire.ca.gov/media/33rdv4de/instructor-3-task-book-update-2021-01.pdf)
		- [Implementation Plan](https://osfm.fire.ca.gov/media/cohff2rg/fesi-implementation-plan.pdf) for further details or visit the [CFSTES Professional Certification webpage](https://osfm.fire.ca.gov/divisions/state-fire-training/cfstes-professional-certification/)
	+ **Structural Collapse – AVAILABLE NOW**
		- Link: [Structural Collapse Specialist (2021)](https://osfm.fire.ca.gov/media/oc3pkcgo/structural-collapse-specialist-2021.pdf)
		- Retirement delay of RS1 to **December 2022** and RS2 and RS3 to **June 2023** (per 2022 SBFS quorum)
		- Structural Collapse Technician 1 and 2 - this new curriculum replaces Rescue Systems 1, 2, 3. The new courses are in alignment with NFPA 1006 professional qualifications.
	+ **Confined Space Awareness and Technician – AVAILABLE NOW**
		- Link: [Confined Space Rescue (2021)](https://osfm.fire.ca.gov/media/2iooyent/confined-space-rescue-personnel-2021.pdf)
		- Retirement of Confined Space Rescue (2008) on **December 31, 2022**
		- Confined Space Rescue - the updated courses are in alignment with NFPA 1006 professional qualifications.
	+ **Common Passenger and Heavy Vehicle Rescue – AVAILABLE JANUARY 2023**
		- Common Passenger Vehicle Rescue (Vehicle Extrication) course and a new Heavy Vehicle Rescue course have been developed by a curriculum development cadre using NFPA 1006 professional qualifications.
		- Rollout to occur in February 2023 for existing instructors – monitor email
		- Retirement of Vehicle Extrication (2018) on **June 30, 2023**
		- Link: [Common Passenger Vehicle (2021)](https://osfm.fire.ca.gov/media/n1qkbtla/common-passenger-vehicle-curriculum-2021.pdf)
		- Link: [Heavy Vehicle Rescue (2021)](https://osfm.fire.ca.gov/media/tq3orj25/heavy-vehicle-rescue-curriculum-2021.pdf)
	+ **Trench Rescue – AVAILABLE DECEMBER 1, 2022**
		- Alignment with 1006, no change to time or cost.
		- All current instructors will be able to teach new curriculum
		- Retirement of Trench Rescue (2014) on **June 30, 2023**
		- Link: [Trench Rescue Technician (2021)](https://osfm.fire.ca.gov/media/lr1n2wpi/trench-rescue-technician-curriculum-2021.pdf)
	+ **FC4 – AVAILABLE JANUARY 1, 2023**
		- FC4A – Ignitable Liquids and Gases Awareness/Operations (12.0 hours)
		- FC4B – Ignitable Liquids and Gases Technician (12.0 hours)
		- No substantial cost to base class (FC4), extracted pipeline for standalone course. 12-hr and 12-hr, respectively.
		- Current Senior and Primary instructors will be able to teach new curriculum
		- Primary Task Book candidates in process must postmark by **December 31, 2023.**
		- Senior Task Book candidates should stop process. SFT no longer registers Senior Instructors for FC4 courses.
		- Retirement of Fire Control 4 (2015) on **June 30, 2023**
		- Link: [Fire Control 4 (2022)](https://osfm.fire.ca.gov/media/5fnlwzpm/fire-control-4-curriculum-2022.pdf)
	+ **Home Ignition Zone – Defensible Space – AVAILABLE DECEMBER 1, 2022**
		- Created per AB38
		- Cadre met in Spring 2022 and pilot courses have been delivered since
	+ **Maritime FF (June 2022) – AVAILABLE MARCH 1, 2023**
		- Cadre met in Sacramento in July 2022
		- The course will be presented to STEAC in January 2023 for approval
	+ **S-223, Fireline Medic – AVAILABLE NOW**
		- Available now as an FSTEP course
		- Historical Recognition for existing instructors extended to **June 30, 2023**.
	+ **Incident Safety for the Agricultural Land and Livestock Producers – AVAILABLE MARCH 1, 2023**
		- Cadre met in Sacramento in August 2022
		- The course will be presented to STEAC in January 2023 for approval
		- Specific questions: Chris.Fowler@fire.ca.gov
	+ **Fire Fighter Survival and Fire Fighter Rescue and RIC Ops**
		- Courses have been reviewed, updated, and enhanced for currency and relevancy.
		- FFS 16.0 hours
		- FFR and RIC Ops 24.0 hours (formerly RIC Ops)
		- The courses will be presented to STEAC in January 2023 for a first read
* **Curriculum Proposals**
	+ To submit a curriculum proposal, complete the form template (link: [SFT Curriculum Proposal Form](https://osfm.fire.ca.gov/media/3749/sft-curriculum-proposal-form.dotx)) and email to Chief Chris Fowler at Chris.Fowler@fire.ca.gov
		- Machinery (2023)
		- Large Animal (2023)
		- Fire Investigator (2023)
		- Tower (2023)
		- Fire Fighter (2024, tentatively)
		- BHCA (2024, tentatively)
		- Dive Rescue – *under review*
		- Drone – *under review*
* **Distance Education**
	+ Only ALAs and ARTPs
		- All DE and hybrid delivery courses require SFT approval prior to delivery
		- [Distance Education Info Bulletin](https://osfm.fire.ca.gov/media/ifqpecxp/2020-10-electronic-delivery-of-sft-courses.pdf)
		- [Distance Education Application (ALA/ARTP Only)](https://osfm.fire.ca.gov/media/fsegot1v/distance-education-application.pdf)
		- [Distance Education Outline Example Letter](https://osfm.fire.ca.gov/media/10849/distance-education-outline-example.docx)
	+ Not COVID-specific, remains an option
	+ Instructor/Fire and Emergency Services Instructor series in high demand

* **FIRE FIGHTER CERTIFICATION**
	+ Certification Exam tiering system
		- Report: [FF Exam Random Skill Issuance](https://osfm.fire.ca.gov/media/2ihcfo1q/fire-fighter-exam-random-skill-issuance.pdf)
	+ Certification Exam Simulation
		- Report: [Certification Exam Simulation](https://osfm.fire.ca.gov/media/e1ln0ync/certification-exam-simulation.pdf)
	+ Modified FF Skill Sheets require review and approval from SFT prior to use/implementation
		- Contact Petty to coordinate
	+ **Exam Requests** – minimum 6 weeks prior to start of first module
		- Utilize most-current version of Form and Roster from website
			* [Certification Exam Request Form (2019)](https://osfm.fire.ca.gov/media/xukh3h3h/ffcertexamschedulingform2019e.pdf)
			* [Certification Exam Roster Template](https://osfm.fire.ca.gov/media/2z2neyes/ff-2019-academy-roster.xlsx)
			* [Results Template](https://osfm.fire.ca.gov/media/ayvgp3js/fireacademy-ff-skillsresults.xlsx)
			* [Certification Exam Request Instructions (Guide)](https://osfm.fire.ca.gov/media/2886/requesting-a-certexam.pdf)
		- Notation in accreditation files for non-compliance
	+ Timely return of results
		- CSTI/IAFF Results, if applicable
		- SFT modules cannot be processed until results are received from entities
	+ Responsibility of Academy to verify candidate prerequisites are satisfied
		- CSRA, FC3, etc.
		- Outside/Alternate Candidates: Verification of training
			* [Training Record](https://osfm.fire.ca.gov/media/0sshlrza/fire-fighter-training-record.pdf)
			* [Alternative Candidate Info and Chief Letter Template](https://osfm.fire.ca.gov/media/2110/attachment4-non-certifiednon-artpala.pdf)
		- Retake Candidates: ensure approval attained from SFT prior to participation
		- Documentation may be requested at any time from SFT
* **ACADIS**
	+ **Forecasting**
		- Academy Instructor qualification (WebForm, etc.)

## Chief Fire Officer Certification – Associate Degree Requirement

* + Effective January 1, 2021, State Fire Training is accepting applications for Chief Fire Officer Certification without an associate degree. This temporary exception allows applicants to submit the equivalency in a combination of both education and experience. Applicants are required to meet all certification requirements and apply on or before **December 31, 2022**. Interested persons should review the [Chief Fire Officer Certification – Associate Degree Requirement Informational Bulletin (PDF)](https://osfm.fire.ca.gov/media/lf2an3uh/2020-12-cfo-degree.pdf) for further details.
* **UPCOMING SFT COURSE DELIVERIES**
	+ **Registered Instructor Orientation (RIO)**
		- 12/7 – CAL FIRE San Diego
		- 1/31 – Shasta/Siskiyous
		- 3/21 – Fresno Symposium
	+ **Certification Examination Evaluator Training (CEET)**
		- 12/7 – CAL FIRE San Diego
		- 1/31 – Shasta/Siskiyous
		- 3/21 – Fresno Symposium
	+ **Behavioral Health and Cancer Awareness 1A, Front-Line Responder**
		- None pending, anyone interested in hosting?
	+ **Behavioral Health and Cancer Awareness 2A, First-Level Supervisor**
		- Spring 2023 – Novato
* **AUTHORIZED SIGNERS**
	+ If there has been a change to your agency leadership and/or Training Division designees, ensure agency Authorized Signers in SFT system are up-to-date
		- FD/ALA Letter Templaete: [FD Authorized Chief Signer Letter Template](https://osfm.fire.ca.gov/media/kttla4r5/firechief-authsignatorysampleletter.docx)
		- ARTP Letter Template: [ARTP Authorized Signer Template](https://osfm.fire.ca.gov/media/jxxfbj2t/artp-authorized-signer-template.docx?url=https%3A%2F%2Fosfm.fire.ca.gov%2Fmedia%2Fkttla4r5%2Ffirechief-authsignatorysampleletter.docx&data=04%7C01%7CFrank.Vue%40fire.ca.gov%7C43c862389cc24af9cb2108d98826bd37%7C447a4ca05405454dad68c98a520261f8%7C1%7C0%7C637690522342686432%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c%2BkC60YVArSb2Db3IEyiIYzy%2FoEi5BhbcKz%2B1DN5uOw%3D&reserved=0)
	+ Emailed completed letters to Diane.radford@fire.ca.gov
* **TASK BOOKS**
	+ Docusign/digital signatures for the Authorized Signers not accepted by SFT
	+ Use complete dates when completing Task Books
		- Must list month/day/year on JPR, Teaching hours, and experience.
* **LETTERS**
	+ A separate verification letter must be supplied for varied application submittals.
		- A single letter may not be used to address both Registered Instructor *and* Registered Lead/Skills Evaluator
* **Statewide Training and Education Advisory Committee (STEAC) and State Board of Fire Services Updates**
	+ [STEAC October 2022 Agenda](https://osfm.fire.ca.gov/media/n3se4bu5/steac-agenda.pdf)
	+ [STEAC July 2022 Agenda](https://osfm.fire.ca.gov/media/5smirtkj/steac-agenda.pdf)
	+ [STEAC April 2022 Agenda](https://osfm.fire.ca.gov/media/ma2bnq1p/steac-agenda.pdf)
	+ **Accreditations**
* Recent ALAs
	+ Santa Clara County FD (ALA) – Approved, August 2022 SBFS
	+ Alameda City FD (ALA) – October 2022 STEAC
* Upcoming Accreditations
	+ Modesto Junior College
	+ Shasta College
	+ College of San Mateo
	+ American River College
	+ Chabot College
	+ Cosumnes River College
	+ Columbia College
	+ San Bernardino County FD
* **ACADEMY OF EXCELLENCE**
	+ Will be posted in November 2022 eNews
	+ Coleman Academy of Excellence Award
		- The Ronny J. Coleman, California Accredited Academy of Excellence Award will be presented annually to an exemplary Accredited Regional Training Program (ARTP) or Accredited Local Academy (ALA). State Fire Training seeks to honor an academy that constructively influences its students through leadership while establishing and promoting best practices. This academy will be recognized for developing supportive training and education programs that improve the caliber and quality of the California fire service. This academy will be acknowledged for its ability to collaborate successfully within the vocational education community. To nominate an Accredited Academy, complete the *Coleman Award of Excellence Nomination Form (PDF)*, attach any supplemental documentation, and submit it by **December 31, 2022**. The award will be presented at the Fresno Training Symposium in **March 2023**.
* **INSTAGRAM**
	+ @calfire\_statefiretraining
* **Office of the State Fire Marshal (OSFM) Centennial Celebration**
	+ March 2023
* **Questions/Answers/discussion topics**
	+ DSA/DGS comments/concerns re: new facilities/props (current or completed)
	+ See: IR 16-10 (06/20)