**Office of the State Fire Marshal**

**State Fire Training**

**Outreach Meeting**

**Meeting Agenda**

**CONTACT: Caryn Petty, State Fire Training**

(916) 662-0611

[Caryn.Petty@fire.ca.gov](mailto:Caryn.Petty@fire.ca.gov)

**SFT UPDATES**

**Staffing/Promotions**

* Chris Fowler, Chief of State Fire Training

**Invoicing program - Erickson**

* Invoicing program demo provided January 2024 STEAC. Tutorial video will be made available in coming months.
* Pilot testing to begin soon – SFT seeking interested pilot ALAs/ARTPs – contact Chief Petty, if interested

**The OSFM website**

* The new website seeks to simplify navigation, increase brevity, and aims to be more visually appealing with a modern theme (will match the CAL FIRE site as it looks today)
* SFT will not have direct/immediate publishing rights (there will delays in publishing and updating)
* ALL URL/Document links have been updated

**SFT ID Legacy Look-up** site discontinued. The options for obtaining an SFT ID are:

* SFT User Portal allows those with an email to “Retrieve your existing SFT ID” via email:  [Administration | OSFM (ca.gov)](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fosfm.fire.ca.gov%2Fwhat-we-do%2Fstate-fire-training%2Fadministration&data=05%7C02%7CCaryn.Petty%40fire.ca.gov%7Cea7d907359444c7dcaf908dc5d5f1e3c%7C447a4ca05405454dad68c98a520261f8%7C1%7C0%7C638487910309317062%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=obwwhVuC7DbGK%2BGtiOY6VZuf0%2FGt4cuMKJJ5mcnSO%2Bg%3D&reserved=0)
* Request a new SFT ID via : [WebForms (acadisonline.com)](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fosfm-sft.acadisonline.com%2FAcadisViewer%2FWebForms%2FPublic%2FDataCollectorList.aspx&data=05%7C02%7CCaryn.Petty%40fire.ca.gov%7Cea7d907359444c7dcaf908dc5d5f1e3c%7C447a4ca05405454dad68c98a520261f8%7C1%7C0%7C638487910309306482%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=zDRvg%2FYFJauN%2Fv6J%2BuNFlVQDgVo3XVp2ssDl0OKXzzA%3D&reserved=0)section of the SFT User Portal (no login required)
* All other inquiries email [SFTHelpDesk@fire.ca.gov](mailto:SFTHelpDesk@fire.ca.gov)

**Blueprint 2030**

* Presented at October 2023 STEAC, under review
* BP2020: [Blueprint 2020 Final \_Jan 2008\_.doc (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/reports-and-bulletins/c93979_3c0b7b91e18d41859529667a28f3f707.pdf?rev=5701b449f7464463bef44578d8276898&hash=E4A628E5ECC3B975724057020A2BCE66)

**Annual Report**

* [SFT Annual Report FY2022](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/reports-and-bulletins/sft-annual-report-fy2022.pdf?rev=66894356f78346cebf35409e2e280972&hash=B848BA3854177E6D74A9117EF9AA9054)

**Fire and Emergency Services Instructor 1 and 2 – IFSAC/Pro Board Expansion (2025)**

* Intended to rollout January 2025
* When class is conducted at ALA/ARTP – class, written and skills exam, Certification sans Task Book
* When class is conducted at private/non-accredited location – class, course completion and student will need to either:
  + Complete Task Book to received CA Certification
  + Attend a written and skills exam at ALA/ARTP to receive Certification without completing a Task Book

**CURRICULUM AND CERTIFICATION UPDATES**

**FC4 – AVAILABLE NOW**

* Current Senior and Primary instructors able to teach new curriculum
* Primary Task Book candidates in process required postmark by **December 31, 2023.**

[Fire Control 4A Course Plan (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/fstep-curriculum/fire-control-4a-ignitable-liquids-and-gases-awareness-ops-2022-course-plan.pdf)

[Fire Control 4B Course Plan (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/fstep-curriculum/fire-control-4b-ignitable-liquids-and-gases-technician-2022-course-plan.pdf)

**Fire Fighter Survival and Fire Fighter Rescue and RIC Ops – AVAILABLE NOW**

* [Fire Fighter Survival (2023) Course Plan (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/fstep-curriculum/fire-fighter-survival-2023-course-plan.pdf)
* [Fire Fighter Rescue and RIC Operations Course Plan (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/fstep-curriculum/ffr-2023-course-plan.pdf)
* FFR and RIC Ops 32.0 hours (formerly RIC Ops) – additional 8.0 hours

*Additional* IUC Courses for existing instructors for Spring 2024: [FFR and RIC Ops IUC (google.com)](https://sites.google.com/view/sft-ffr-ric-ops-iuc-2023/home)

**Tower Rescue (2021) – AVAILABLE NOW**

* [Staff Report - Tower Rescue Technician (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/committes/statewide-training-education-advisory-committee-steac/january-2024---meeting/attachment-6---tower-rescue-technician.pdf)

**Rope Rescue (2021) – AVAILABLE NOW**

* [Staff Report - Rope Rescue Technician (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/committes/statewide-training-education-advisory-committee-steac/january-2024---meeting/attachment-7--rope-rescue-2021-curriculum.pdf)

**Curriculum Development**

* To submit a curriculum proposal, complete the form template (link: [SFT Curriculum Proposal Form](https://osfm.fire.ca.gov/media/3749/sft-curriculum-proposal-form.dotx)) and email to Chief Chris Fowler at [Chris.Fowler@fire.ca.gov](mailto:Chris.Fowler@fire.ca.gov)

Fire Fighter (2024) – *cadre application period closed*

BHCA (2024)

Driver/Operator (2024)

Fire Marshal (2024)

Fire Inspector (2024)

Plans Examiner (2024)

Dive Rescue – *under review*

Drone – *under review*

Forcible Entry – *under review*

**Distance Education**

* Only ALAs and ARTPs

All DE and hybrid delivery courses require SFT approval prior to delivery

Okay to submit preemptively (each semester/quarter)

[Distance Education Info Bulletin](https://osfm.fire.ca.gov/media/ifqpecxp/2020-10-electronic-delivery-of-sft-courses.pdf)

[Electronic Course Delivery Application (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/accredited-academies/distance-education-application.pdf)

[Distance Education Outline Example](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/accredited-academies/distance-education-outline-example.docx)

* Not COVID-specific, available year-round

**FIRE FIGHTER CERTIFICATION**

**Fire Academy Instructor Qualifications** (per *PM*, Section 6.6) – ***DISCUSSION/*PETTY**

* Completed and issued January 2024, will occur ever quarter
* SFT system-wide query

Fire and Emergency Services Instructor 1 Certified (or equivalent)

Completion of Ethics (any version)

Possession of Fire Fighter 2 or Tenured Path Certification

***IMPORTANT***: **Certification Exam –** **Compliance Issues – PETTY**

* Candidates shall be supervised at all times (Staging, breaks, to/from stations).
* Written Exam shall be in an approved location and supervised throughout – personal devices are prohibited
* Simulation available ONLY if corresponding FSTEP course complete (FC3, FC4, CPVRT)

New Exam Request Form will require course code/information

* **Certification Exam Simulation**

Report: [Certification Exam Simulation (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/committes/statewide-training-education-advisory-committee-steac/certification-exam-simulation.pdf)

* Any record of written exam questions is strictly prohibited

No photos, written account, etc.

Confidentiality is paramount.

***IMPORTANT***: **Certification Exam –** **FF1B Reminder – ERICKSON/PETTY**

* SFT Certification Exam provides candidate with IFSAC and Pro Board Certification for Haz Mat FRA, FRO, Decon, and Product Stabilization.
* CSTI/IAFF provide candidates with only Pro Board Certification.

This is important for students seeking employment outside CA as an “IFSAC State” will not accept Pro Board in lieu of IFSAC.

* SFT recommends delivery of FF1B Certification Exam to ensure complete certification for your students/candidates.
* Timely return of results
* CSTI/IAFF Results, if applicable

Candidates may incur FF1 issuance delay

SFT modules cannot be processed until results are received from IAFF/CSTI

**Certification Exam – Retake Candidates – BENNETTS**

* WebForm: Certification Exam Retake Completion form
* Can be completed by Evaluator or Candidate
* Will streamline FF1 Certification issuance

**Responsibility of Academy to verify candidate prerequisites are satisfied**

* CSRA, FC3, etc.
* Outside/Alternate Candidates: Verification of training

[Fire Fighter Training Record (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/professional-certifications/fire-fighter-1-2019/fire-fighter-training-record.pdf)

[[Alternate Candidate Chief Letter](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/professional-certifications/fire-fighter-1-2019/attachment4-non-certifiednon-artpala.pdf)](https://osfm.fire.ca.gov/media/2110/attachment4-non-certifiednon-artpala.pdf)

Additional permitted per accreditation

* Retake Candidates: ensure approval attained from SFT prior to participation
* Documentation may be requested at any time from SFT

**Certification Exam tiering system**

* Report: [Fire Fighter Exam Random Skill Issuance (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/committes/statewide-training-education-advisory-committee-steac/fire-fighter-exam-random-skill-issuance.pdf)

**Exam Requests** – *minimum* 6 weeks prior to start of first module

* Utilize most-current version of Form and Roster from website

[Fire Fighter (2019) Certification Exam Scheduling Request (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/evaluator-resources/ffcertexamschedulingform2019e.pdf)

[Certification Exam Roster Template](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/evaluator-resources/ff-2019-academy-roster.xlsx)

[Certification Exam Results Template](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/evaluator-resources/fireacademy-ff-skillsresults.xlsx)

[How to Guide: Certification Exam Request (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/evaluator-resources/requesting-a-certexam.pdf)

* Notation in accreditation files for non-compliance

**UPCOMING SFT COURSE DELIVERIES**

**Registered Instructor Orientation (RIO) and Certification Examination Evaluator Training (CEET)**

April 22 – Berkeley FD

May 1 – LACOFD (Los Angeles)

May 9 – Shield/Shasta (Redding)

May 13 – San Diego FD

June 11 – Long Beach FD

July 17 – LAFD

September 16 – Glendale FD

September 19 – Modesto JC

November 7 – El Dorado Hills/ARC

**MISCELLANEOUS**

**REGISTERED INSTRUCTOR APPLICATION ISSUES**

* Ensure Applications are complete:
* Application
* Chief/Authorized Signer letter – from appropriate signer
* Code of Ethics, signed
* Instructor training complete
* Ethics course completion (any version)
* Qualifying course diplomas, if required
* Payment ($125)

**AUTHORIZED SIGNERS**

* If there has been a change to your agency leadership and/or Training Division designees, ensure agency Authorized Signers in SFT system are up-to-date

**ARTP Letter Template**: [Here](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/accredited-academies/artp-authorized-signer-template.docx?rev=24080dffe07947dbbe91cf09932c822b&hash=7ADA2EB974278B301F60A6210EB07B9B)

**ALA Letter Template:** [Here](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/administration/firechief-authsignatorysampleletter.docx)

* Emailed completed letters to [Diane.radford@fire.ca.gov](mailto:Diane.radford@fire.ca.gov)

**TASK BOOKS**

* Initiated and closed by appropriate signer – contact SFT for information
* Sign-offs must be by different evaluators and tied to registered course
* Docusign/digital signatures for the Authorized Signers **not** accepted
* Use complete dates when completing Task Books

Must list MM/DD/YY for JPRs, teaching hours, and experience

**LETTERS**

* A separate verification letter must be supplied for varied application submittals.

Use the [Chiefs Letter - Registered Instructor](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/instructor-registration/instructor-registration-example-chief-letter.pdf) template

Use the [Evaluator Verification Letter Example (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/what-we-do/state-fire-training/evaluator-resources/evaluator-experience-letter-example.pdf)

**Statewide Training and Education Advisory Committee (STEAC)**

April 2024 [STEAC Agenda (azureedge.net)](https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/osfm-website/committes/statewide-training-education-advisory-committee-steac/april-2024-meeting/april-2024-steac-agenda.pdf)

**ACCREDITATIONS**

**IMPORTANT:**

* Must notify SFT:
  + Any updates/changes to personnel, facilities/sites
  + Any major injury to student/candidate
  + Any instance of misconduct (ie. Cheating)

**Recent ARTPs**

Sierra College

**Recent ALAs**

LAFD

Fresno FD

San Francisco FD

Stockton FD

**Upcoming Accreditations (2024)**

Sac Metro FD

Bakersfield College

Merritt College

Berkeley FD

Fremont FD

Southwestern College

El Camino College

**INSTAGRAM**

@calfire\_statefiretraining